



Kigali, on: 13/08/2019

Ref: 033.5/MET/2019

Excellency Stephen Anthony Rodriques  
UNDP Resident Representative  
UNDP-Rwanda

*Dear Hyesu, Egide,  
for your action:  
S. Aimable 13/08/19.*

Excellency,

**RE:** Official Request for the disbursement of Funds for the Quarter 3, 2019.

I am submitting this funds request for quarter three 2019 in line with the approved project entitled "Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda" and the Annual work plan.

In this regard, we request transfer of **Twenty Three Million Eight Hundred Eighty Three Thousand Three Hundred Thirty Rwandan Francs (Frw 23,883,330)** equivalent to USD 26,102 at the rate of 915, to Meteo Rwanda on the account number: **1000049828** entitled "METEO RWANDA-UNDP (Frw)" opened in the National Bank of Rwanda (BNR).

You will see some activities which the procurement will be facilitated by UNDP as mentioned in the Quarterly Work plan under the detailed activities column.

Kindly find attached a copy of the Quarter 3 Work Plan, the Funding Authorization and Certificate of Expenditures (FACE) form with the interim financial status report as of 8<sup>th</sup> April 2019.

Please accept, Excellency, the assurance of my highest consideration.

  
**GAHIGI Aimable**  
Director General

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*M. Egide*